

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 1 st March 2017 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Johnathan Worsfold Clerk – Mrs Janet Burnett

The Chairman asked if anyone was recording

1. Apologies previously received from: Cllr Elizabeth May, Cllr Shellina Prendergast.
2. Declaration of Lobbying – none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 1st February 2017 were agreed
4. No matters arising
5. **Statement of internal control** – to be circulated during the month
6. **Risk management** – to be circulated during the month
7. **Risk managed internally** – circulated to be approved next month
8. **Risk managed externally** – circulated to be approved next month
9. **Risk managed by insurance** – circulated to be approved next month
10. **Police report:** not available
11. **Consultations**
 - I. EHRC Housing Inquiry – Clerk will pass this on to Cllrs and will put on website.
12. Face Book Page
Action: Clerk to set up as an information page only
13. Website & Link to Downs Mail
Action: link to be set up
14. **Local Plan**
15. 2017 KALC membership survey
Action: Clerk to complete
16. **Highways and Lighting**
 - I. KHS update:
Cllr Ireland meeting KCC engineer 3/3/17 on Boyton Court Road. Brick Kiln Lane will also be raised by Cllr Ireland at this meeting.
Still awaiting post for Morry Lane
17. **Planning**
 - I. Recommendation to be made on:
17/500558/FULL 3 Manor Cottages East Sutton Road ME17 3DJ
Demolition of existing single storey flat roof extension. Proposed two storey and single storey rear extension. Minor internal alterations
The Parish Council resolved that this application be approved but do not wish to go to Committee.
 - II. Woodcut Farm response Appeal
Action: Clerk to respond and circulate for Cllrs comments
 - III. MBC and Planning Inspectorate decisions
16/508621/FULL Upper Lodge Pleasure House Lane ME17 3NW - Two storey rear extension and alterations to the roof (revised application) - **Approved**
18. **Finance**
 - I. Correspondence – direct debit for pension scheme was completed
 - II. **Income reported - none**
 - III. **Items agreed for payment**

D/D	55.51	EDF Street lighting
D/D	13.20	Tailored Auto Enrolment
300120	37.00	SVPC – room hire
300121	99.30	SVPC proportion of expenses 2016/17
300122	43.00	BCPS – Compliment slips
300123	148.94	J.Burnett – February
300124	37.00	HMRC Paye month 11
 - IV. **Bank Balances**
Nationwide – remains at 8161.59
Unity – 8534.14 less o/s cheques 513.29

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- V. Internal Audit report 2015/16 circulated
- VI. Bank reconciliation – approved
- VII. Performance against budget – approved

19. Play Areas

- I. Play area check – Cllr Turnill reported
- II. Quotes for resurfacing to be considered.
Two quotes received from RTC surfacing and Outdoorsy Living

**The Parish Council resolved to accept the Outdoorsy Living quote of £3992.20. Although Outdoorsy Living were £400.00 more expensive they are a local firm and the Parish Council believe that if any issues arose then it would be more efficient to have a local firm. RTC are the contractors used by Playdale who put down the original surface. The Council were unhappy at the speed with which weeds appeared through the original surfacing just after the warrantee had run out.
Action: Clerk to arrange a site visit with Outdoorsy Living**

- III. MBC – not received

20. Village Hall

AGM 27/4/17 at 7:30

New cleaner has been employed

21. Correspondence already circulated

KALC –

Bulletin from the NALC Chief Executive on recent national developments Chief

Kent Estates Partnership

Parish News – February 2017

Correspondence on table

- Clerks & Councils direct
- Kent Air Ambulance – request for donation
- Lord Lieutenant of Kent annual civic service at Rochester cathedral 14/3/17 at 11:00pm

22. Reports from members of the public

23. Additional matters to be discussed at next meeting

24. Date of next Parish Council meeting 5/4/17

Meeting closed: 21:00