

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 2 nd August 2017 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett

The Chairman asked if anyone was recording - nobody

1. Apologies previously received from: Cllr Shellina Prendergast
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 5th July 2017 were agreed
4. **Cllr attendance** The Parish Council were happy to meet with Cllr Prendergast as and when needed and not expect her attendance at every meeting.
5. **Statement of internal control** – to be circulated during the month
6. **Risk management** – to be circulated during the month
7. **Risk managed internally** – The Parish Council resolved that this be adopted.
8. **Risk managed externally** – The Parish Council resolved that this be adopted
9. **Risk managed by insurance** – The Parish Council resolved that this be adopted
10. **Police Report** – no longer available and PCSO’s will not be attending the meeting. Clerk can access the figures if Kent Police regularly update their crime figures on their website.
Police Liaison meeting 20/9/17
11. **Consultations:** none
12. **Highways**
 - I. Cllr Ireland to investigate the cost of gully cleaning in the Parish – KCC don’t have a schedule but this can be reported on line. Cllr Ireland raised 12 faults online.
 - II. Cllr Ireland to ask KCC to clean the road signs in the Parish – KCC will clean road signs, reported on line by Cllr Ireland.
 - III. Friday Street – edges of road have eroded away – reported. KCC will repair.
 - IV. Cllr Ireland has checked the fire hydrants in the Parish and Clerk has forwarded the report to KFRS.
 - V. Fly tipping email from Cllr Round to MBC circulated
13. **Training**
Clerk has booked on SLCC data protection webinar training - £30.00 and Clerks conference - £60.00
Cllr Worsfold to be booked on MBC planning training 13/9/17
14. **Planning**
 - I. **MBC decisions**
17/501593/FULL Great Oak Farm, Friday Street ME17 3EA
Erection of swimming pool structure amended plans – **Approved at Committee**
 - II. **Recommendations made on the following applications:**
 - i. 17/503305/LBC Noahs Ark Farm House, East Sutton Road, TN27 9PS
Listed Building Consent for the erection of a three bay garage block with self-contained holiday-let apartment above

The Parish Council resolved that they did not wish to comment.
 - ii. 17/503304/FULL Noahs Ark Farm House East Sutton Road TN27 9PS
Erection of a three bay garage block with self-contained holiday-let apartment above

The Parish Council resolved that they did not wish to comment.
15. **Finance**
 - I. Correspondence
 - II. **Income reported**
PSS £561.00
 - III. **Items agreed for payment**

D/D	13.20	Tailored Auto Enrolment
300148	37.00	SVPC – room hire
300149	149.50	J.Burnett – July
300150	37.20	HMRC Paye month 4

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300151 235.00 W Prouse – play area
300152 404.17 Came & Co

IV. **Bank Balances**

Nationwide – remains at 8161.70
Unity – 9493.34

V. Bank reconciliation –agreed

VI. Performance against budget –agreed

VII. Insurance – Came and Co as above payment due 9/9/17. Index linked rise of 2% across sums insured. Excess remains at £250.00. Long term renewal finishes in 2018

VIII. Parish Service Scheme Review - Clerk to complete.

16. Play Areas

I. Play area check

Weekly – Completed no issues

Monthly –

There are a limited supply of very robust park benches about to be available at MBC depot. The depot is now able to recycle and renovate some (solid iron supports with varnished wood seats- NOT the standard all wood version) and this means a small surplus is available that some Parishes may like to take up.

II. Replacement swings

To supply and fit a new cradle swing and chains will be £415 (ex vat). This is based on the new seat being like for like

The Parish Council resolved to accept this quote and instructed the Clerk to get a quote to replace the junior swing seats.
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17. Village Hall – Clerk wrote to Village Hall Chairman. Wooden lintel over the kitchen sink window is rotting

18. **Correspondence previously circulated**

- KALC – minutes from meeting held 7/6/17 and agenda for meeting 11/9/17
Attendees: Cllrs Turnill & Ireland
- NALC – Chief Executive Bulletin
- Invitation to a free low carbon Britain 2017 event 8/11/17 at 1 Great George Street, Westminster
- Mayor’s charity event at Hush Heath Winery, with a tour and tasting undertaken by producer Richard Balfour-Lynn, followed by a 3-course lunch at The Goudhurst Inn on Tuesday 19 September.

19. Reports from members of the public - none

20. Additional matters to be discussed at next meeting

21. Date of next Parish Council meeting 6/9/17

Meeting closed: 21:12