

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 4 th October 2017 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett

The Chairman to ask if anyone was recording - nobody

1. Apologies previously received from: Cllr Graham Edmed
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 6th September 2017 were agreed
4. **Statement of internal control** – to be circulated during the month
5. **Data protection** – To be progressed
6. **Risk management** – to be circulated during the month
7. **Police Report**
 - I. Not available
 - II. Police Forum – Cllr Worsfold reported on the new policing model, Neighbourhood Watch and crime figures.
8. **Consultations:**
 - I. DCLG - Planning for the right homes in the right places
 - II. Highways tracker to be completed by 1/12/2017.
9. **Highways**
Seminar to be held 23/10/17 9.30 till 13.00 Oakwood House – attendee will be Cllr Ireland
Cllr Ireland reported on gully clearing and visibility splays.
10. **Training**
Cllr Worsfold reported on planning training 13/9/17 – slides circulated
11. **Planning**
 - I. Correspondence from We are Ulcombe campaign who wish to meet with the Cllrs on:
17/503284 Church Farm Ulcombe Hill Ulcombe Maidstone Kent ME17 1DN
Erection of Cravo greenhouses, general purpose agricultural storage building, water storage tanks, drainage works, construction of a reservoir and landscaping

Action: Clerk to contact Ulcombe Parish Council and report back to Cllrs
 - II. MBC decisions
17/503304 Noahs Ark Farm House East Sutton Road TN27 9PS
Erection of a three bay garage block with self-contained holiday-let apartment above - **Permitted**
 - III. Development Order – Clerk circulated relevant information.
12. **Finance**
 - I. Correspondence
 - II. Online banking – HMRC are no longer accepting cheque payments from November 2017.
Is the Parish Council agreeable to setting up online banking? If affirmative, forms to be completed.

The Parish Council resolved to set up online banking and forms were completed. There was no spending limit set as two Cllrs to authorise and limits are covered in financial regulations.
 - III. **Income reported** - none
 - IV. **Items agreed for payment**

D/D	71.99	EDF – Street Lighting - April
D/D	55.15	EDF – Street Lighting - May
D/D	54.07	EDF – Street Lighting - June
D/D	55.15	EDF – Street Lighting - July
D/D	55.15	EDF – Street Lighting - August
D/D	13.20	Tailored Auto Enrolment
300155	15.00	W. Spours - playground
300156	37.00	SVPC – room hire
300157	960.00	Outdoorsy Living - swings
300158	178.94	J.Burnett – September
300159	74.40	HMRC – month 6

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- V. **Bank Balances**
 - Nationwide – remains at 8161.70
 - Unity – not available
 - VI. Bank reconciliation – not available
 - VII. Performance against budget – not available
 - VIII. 2018 / 19 budget – Clerk to complete draft budget for next meeting
 - 13. Play Areas
 - I. Play area check
 - Weekly – Cllr Turnill to report
 - Monthly – Picnic table anchor bolt pulling out – Cllr Turnill to check
 - II. Replacement swings – checked
 - 14. Village Hall – Italian evening now 24/11/17.
 - 15. **Correspondence previously circulated**
 - Clerks & Councils directReports from members of the public - none
 - 16. Additional matters to be discussed at next meeting
 - 17. Date of next Parish Council meeting 1/11/17
- Meeting closed: 20:47

DRAFT