

EAST SUTTON PARISH COUNCIL

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| Date: | Wednesday 6 th December 2017 at 8:00p.m. |
| Venue: | Filmer Hall, East Sutton |
| Present: | Cllrs: Tim Turnill (Chair), Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett |

The Chairman asked if anyone was recording

1. Apologies previously received from: Cllrs Malcolm Ireland, Shellina Prendergast and Martin Round
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 1st November 2017 were agreed
4. **Statement of internal control** – circulated
5. **Data protection** – to be progressed
6. **Risk management** – circulated
7. **Police Report**
 - I. No crimes
 - II. Correspondence – details of the Fields of Vision organisation has been circulated.
 - III. Parish/Police Liaison Meeting – 17/1/18, 7pm at the Police Station, Palace Avenue
Cllr Worsfold to attend
 - IV. Volunteer Support Warden Scheme latest prospectus circulated
 - V. Meeting with Police & Crime Commissioner
Cllr Turnill to attend
8. **Consultations:**
 - I. Falmouth Town Council SCA Business Rates & Public Conveniences Proposal. Deadline 15/12/17.
 - II. Gypsy & Traveller Site Allocation Policy - 20 December deadline
 - III. Census survey of Parish Councillors
Cllrs to complete
9. **Highways**
10. **Training**
 - I. **GDPR workshops** – dates circulated – Clerk registered
 - II. **Crime Prevention and Safety Conference** being held at Ditton Community Centre on Thursday 7th December 2017 – circulated
 - III. **The Dynamic Councillor** Minster on Sea Parish Council 16 January 2018 1:00 – 16:00
11. **Planning**
 - I. **Decisions**
16/505325/OUT | Highlands Boarding Kennels Chartway Street ME17 3JB
Outline application for the demolition of existing building, the removal of hard surfacing and for the erection of four detached dwellings and associated access, garaging and parking, a SUDS lake is also proposed along with an ecologically enhanced area. (Access being sought) – **Application withdrawn**
 - II. **Local Plan**
12. **Finance**
 - I. Correspondence
Notification of external auditor appointments for the 2017/18 financial year - Littlejohn
 - II. Online banking
 - III. **Income reported** – MBC PSS £ 561.00
 - IV. **Items to be agreed for payment**

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| D/D | 13.20 | Tailored Auto Enrolment |
| | 37.00 | SVPC – room hire |
| | 148.74 | J.Burnett – November |

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- V. Bank Balances
 - Nationwide – remains at 8161.70
 - Unity – 7061.02
- VI. Bank reconciliation – approved
- VII. Performance against budget – agreed
- VIII. 2018 / 19 budget

The Parish Council resolved to approve the budget and set the precept at £6434.00.

- 13. Play Areas
 - I. Play area check
 - Weekly – Cllr Turnill reported
 - Monthly – All clear
- 14. Village Hall – Italian evening raised over £500.00. Burns night is the next event to be held.
- 15. **Correspondence previously circulated**
 - MBC - Items of interest x 5
 - Invitation to Mayor's Charity Quiz Night - 9 February 2018
 - KALC:
 - Chief Executive's Bulletin 41 - 17 November 2017, 42 - 24 November 2017
 - KFRS Bulletin
 - KALC Community Awards Scheme 2018
 - Reports from members of the public -
- 16. Additional matters to be discussed at next meeting:
 - Standing orders
 - Financial Regs
- 17. Date of next Parish Council meeting 3/1/18
Meeting closed: 20:35.