

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 1 st November 2017 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Cllr: Martin Round Clerk – Mrs Janet Burnett

The Chairman asked if anyone was recording

Cllr Martin Round updated the meeting on various Maidstone Borough Council issues

1. Apologies previously received from: Cllr Shellina Prendergast
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 4th October 2017 were agreed
4. **Statement of internal control** – to be updated and circulated during the month
5. **Data protection** – To be progressed
6. **Risk management** – to be circulated during the month
7. **Police Report**
 - I. Not available
 - II. Police crime figures not updated on website since August 2017.
8. **Consultations: were**
 - I. 2018 Boundary Review of parliamentary constituencies - deadline 11 December
 - II. Kent Fire & Rescue
 - III. Highways tracker to be completed by 1/12/2017

Action: Cllr Ireland to complete
9. **Highways**
Seminar held 23/10/17 9.30 till 13.00 Oakwood House – Cllr Ireland reported
10. **Training**
Previously circulated
Crime prevention & Safety conference 7/12/17
11. **Planning**
 - I. MBC decisions - none
 - II. East Sutton Park - Development Order / Asset of Community Value – Clerk circulated relevant information from MBC
 - III. Local Plan has been approved at full Council
12. **Finance**
 - I. Correspondence
 - II. Online banking is set up
 - III. Income reported - none
 - IV. **Items agreed for payment**

D/D	13.20	Tailored Auto Enrolment
	20.00	W. Spours - playground
	37.00	SVPC – room hire
	50.00	British Legion wreath
	150.12	J.Burnett – October
	37.20	HMRC – month 7
 - V. **Bank Balances**
Nationwide – remains at 8161.70
Unity – 8107.50 less 1265.34 o/s cheques
 - VI. Bank reconciliation – to be approved
 - VII. Performance against budget – not available
 - VIII. 2018 / 19 budget – was discussed
13. **Play Areas**
 - I. Play area check
Weekly – Cllr Turnill reported
Monthly –not available
 - II. Strategic play areas were discussed

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- III. Bench – Happy with design, public liability insurance, contact we need to remove
14. Village Hall – Italian evening now 24/11/17.
15. **Correspondence previously circulated**
- KALC – Community Award Scheme
 - Clerks & Councils direct
- Reports from members of the public -
16. Additional matters to be discussed at next meeting
17. Date of next Parish Council meeting 6/12/17
- Meeting closed: 21:25