

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 3rd January 2018 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett

- 1: Apologies:
 - 1: *Janet Burnett.*
 - 2: Those present: *Chairman: Timothy Turnill*
Councillors: Malcolm Ireland, Jonathan Worsfold, Graham Edmed and Elizabeth May.
- 2: Declarations of lobbying, *as outlined in these minutes.*
- 3: Minutes of the meeting held on the 6th of December 2017 to be agreed.
The minutes were agreed and signed by the Chairman.
- 4: Statement of internal control. *To be discussed at the February meeting.*
- 5: Risk Management. *To be discussed at the February meeting.*
- 6: Representative for World War 1 celebrations meeting 22nd January 2018 10am – *Councillor Ireland and Councillor Edmed to attend.*
- 7: Data protection. *To be discussed at the next meeting.*
- 8: Police Report – *Nothing from police. Councillor Edmed advised that there had been damage to a lorry at Street farm, East Sutton, the Police have been informed.*
- 9: Consultations – *No discussions.*
- 10: Standing Order – *No discussions.*
- 11: Financial Regulation – *No discussion.*
- 12: Highways – *Councillors reported that a number of pot holes have emerged over the Christmas and New Year period as a result of high levels of rainwater. Councillor Ireland to inform KCC Highways. There are also several blocked gullies, Councillor Ireland to organise clearing with Mr Tassel. Flooding in Stickfast Lane, Councillor Ireland to discuss with KCC Highways. Western end of East Sutton Road heavily littered – this is in the Parish of Headcorn –Councillor Ireland to ask Headcorn Parish Council to clear.*
- 13: Training – *Discussion deferred to next meeting.*

14: Planning:

- 1: Recommendations to be made on 17/505H27/Ful. Heronden, East Sutton Road TN27 9PS. Conversion and extension to existing stables to provide residential annexe to Heronden. *Councillor Worsfold declared an interest in this and withdrew from discussions. Remaining Councillors examined the plans and commented upon the lack of detail and no Design and Access Statement. Councillors decided that no decision could be made with the information before them and asked Councillor Ireland to email Maidstone Borough Council that evening asking for more information and an extension on the time allowed to respond.*
- 2: MBC decisions – *None.*

15: 1: Correspondence – *None.*

- 2: Online Banking – *No information available.*
- 3: Income – *No information available.*
- 4: Items for payment – *No information available.*
- 5: Bank Balances – *No information available.*
- 6: Bank Reconciliation – *No information available.*
- 7: Performance against budget – *No information available.*
- 8: Precept application form to be completed –

16: Play Areas – *Councillor Turnill reported that the area had been recently examined and was found to be satisfactory.*

17: Village Hall – *Councillor May reported that Burns Night was arranged for late January.*

18: Correspondence – *None.*

19: Reports from members of the public – *None.*

20: Additional matters to be discussed at the next meeting – *None.*

21: Date of the next Parish Council Meeting: *7th of February 2018.*

The meeting closed at 8.35pm.