

# EAST SUTTON PARISH COUNCIL

Clerk: Mrs J. Burnett

Warmlake End, Chartway St, Sutton Valence, Kent ME17 3JA

01622 844135

[eastsuttonparishcouncil@gmail.com](mailto:eastsuttonparishcouncil@gmail.com)

Notice is hereby given of the Annual Meeting of the Parish Council to be held at the Filmer Hall on Wednesday 16th May 2018 at 8.00 p.m. when the following business is proposed to be transacted:

1. **Apologies**
2. **Declaration of Lobbying**
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the Agenda
  - III. Requests for Dispensation
3. **Election of Chairman and Vice Chairman**
4. **Election to outside bodies**
  - I. KALC Area Committee
  - II. Joint Parishes Group
  - III. Village Hall Committee
  - IV. Police Representative
5. **Fixed assets register**
6. **Policy review schedule**
7. **Minutes of the meetings held on 4th April and 2<sup>nd</sup> May 2018 to be agreed**
8. World War 1 celebrations.
9. Data Protection
10. KALC
11. Joint Parishes Group
12. Police Report
13. Consultations
14. Standing Orders and Financial Regulations
15. Highways
16. Training
17. Planning
18. **Finance**
  - I. Correspondence
  - II. Financial risk assessment on investments
  - III. Online banking
  - IV. Income
  - V. Items for payment
  - VI. Bank Balances
19. **Play Areas**
  - I. Play area reports
20. **Village Hall**
  - I. Report
21. **Correspondence**
22. **Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.
23. **Additional matters to be discussed at next meeting**
24. **Date of next Parish Council Meeting**



Mrs J. Burnett - Clerk to the Council 10/5/2018