

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 4 th April 2018 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett Two members of the public

The Chairman asked if anyone was recording

1. Apologies previously received from: Cllr Shellina Prendergast
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda – Cllr Turnill declared an interest in agenda item 16.1
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 7th March 2018 were agreed
4. Election papers were passed to Clerk to take in to MBC on 5th April 2018
5. Annual Parish Meeting is to go ahead on 2nd May 2018
6. World War 1 Celebrations

The Parish Council resolved to donate £50.00 towards the beacon

7. Data protection - appointment of DPO ongoing
8. KALC
Correspondence circulated:
The section 137 spending limit is set at £7.86 for 2018/19
NALC Executive Bulletins
9. Pension
Letter received from Tailored Auto Enrolment informing Parish Council that minimum contribution levels have increased to 2% from 6/4/18
10. Joint Parishes Group
Cllr Ireland attended the meeting on 7/2/18 and circulated a report which was discussed. In that report Parishes were asked to consider helping towards their costs.

The Parish Council resolved to donate £200.00 to the JPG

11. **Police**
 - I. Correspondence previously circulated:
ewatch bulletins
Kent Rural Police Liaison Team report
 - II. Three crimes reported in February 2018
12. **Consultations:**
 - I. Local Government ethical standards - Stakeholder Consultation - deadline 5pm on 18/5/18
13. **Standing Orders and Financial Regulations** to be reviewed
14. **Highways**
 - I Cllr Ireland updated the meeting including damage on Chartway Street caused by temporary diversion

15. **Training**

16. **Planning – Cllr Turnill left the meeting**

- I. **Recommendations made on:**
 - i. 18/501191/Full Elm Cottage, East Sutton Rd, ME17 3DT
Erection of a two storey side extension with rear dormer and internal and external alterations.

The Parish Council resolved to approve but not go to committee

- ii. 18/501192/LBC Elm Cottage, East Sutton Rd, ME17 3DT
Listed Building Consent for the erection of a two storey side extension with rear dormer and internal and external alterations.

The Parish Council resolved to approve but not go to committee

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II. **MBC Decisions** – nothing to report

17. **Finance**

I. Correspondence

Maidstone’s Strategic Planning team is hosting a Community Infrastructure Levy (CIL) workshop on Wednesday 20th June, in the Council Chamber, 18.00 until 19.30.

Attendee to be discussed at next meeting

II. Financial risk assessment on investments

III. **Income reported** - none

IV. **Items to be agreed for payment**

D/D	13.20	Tailored Auto Enrolment
D/D	50.18	EDF
	39.00	SVPC – room hire - £2.00 increase
	148.94	J.Burnett – March Salary
	74.40	HMRC Month 12

V. Bank Balances

Nationwide – remains at 8161.70 – awaiting statement

Unity – 5193.79

VI. Bank reconciliation approved

VII. Performance against budget agreed

18. **Play Areas**

I. Play area check

Weekly – Cllr Turnill reported

Monthly – Bench removed concrete pad tilted up on corner trip hazard

II Cllr Edmed reported that the grass cutting would be increased by £20.00 for 2018/19.

The Parish Council resolved to accept this increase.

19. Village Hall – Cllr May reported on:

Irish night 16/3/18

AGM 19/4/18

20. Correspondence previously circulated

On table:

21. Reports from members of the public

22. Additional matters to be discussed at next meeting: Trees / Mark

23. Date of next Parish Council meeting to be agreed 16/5/18

Meeting closed: 21.22