

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 16 th May 2018 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett

1. **No Apologies**
2. **Declaration of Lobbying**
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. **Declarations of acceptance were signed**
4. **DPI forms were completed**
5. **Election of Chairman and Vice Chairman**

Cllr Ireland proposed Cllr Turnill seconded by Cllr Worsfold agreed by all
Cllr Turnill proposed Cllr Ireland seconded by Cllr Edmed agreed by all.
6. **Election to outside bodies**
 - I. KALC Area Committee – Cllrs Turnill and Ireland
 - II. Joint Parishes Group – Cllrs Turnill
 - III. Village Hall Committee – Cllr May
 - IV. Police Representative – Cllr Worsfold
7. **Fixed assets register to be reviewed**
8. **Policies to be reviewed two a month**
9. **Minutes of the meetings held on 4th April and 2nd May 2018 were agreed**
10. World War 1 Commemoration.
11. Data Protection Clerk has signed up with Satswana, impact assessment to be completed.
12. KALC

Would the Parish Council be interested in establishing (further) diffusion tubes to assist monitoring of your local air quality – at the cost of the Parish

The Parish Council resolved not to monitor air quality

AGM 11/6/18 - Cllr Turnill to attend. Cllr Ireland sends apologies.
13. Standing Orders and Financial Regulations circulated
14. Highways

Cllr Ireland reported:
Morry Lane Kent Highways to liaise with the drainage team
Gully in Morry Lane to be cleared out
Boyton Court works all completed, but one part by the PROW needs to be revisited
Friday Street – pot holes to be redone
Chartway Street diversion – KCC claim all work has been completed but a parishioner has disputed this.

Action: Cllr Turnill to investigate

Brick Kiln Lane – build up of mud to be cleared by KCC if this has worsened.
15. Training

Annual Councillors' Conference 2018 West Faversham Community Centre
Date: 10 July 2018 9.00am – 4.30pm
16. Planning
 - I. A developer who is looking to bring forward a site at Highlands, Chartway Street for residential use. This is a site that has previously had planning permission refused. DHA would like to bring forward a more appropriate scheme and would be grateful to meet the Members to discuss – either in a public meeting, or on site - No
 - II. Thornden Farm – listed building a fire 18 months ago, MBC conservation officer.
17. **Finance**
 - I. Correspondence
 - II. Financial risk assessment on investments circulated
 - III. Payment authorised – Mark Sherwood £100.00 computer update.
18. **Play Areas**
 - I. Play area report – Empty bin
19. **Village Hall**
 - I. Report meeting bi monthly next one in June.

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20. Correspondence

Friday 25 May, 2.00-3.30pm at Grafty Green Village Hall to discuss Dominic Raab's consultation on unauthorised developments and encampments. The invitation is open to the Chairmen and Clerks of surrounding parish councils,

21. Reports from members of the public. This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.

22. Additional matters to be discussed at next meeting

23. Date of next Parish Council Meeting

Meeting closed: 20.56